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“What is a badge and what do I do with it?”

UNICollaboration’s recognition system is built upon the Open Badge infrastructure. First used for virtual exchange in the Erasmus Plus Virtual Exchange initiative, take a look at [this document](#) for more information.

“I haven’t had my badge”

When badges are issued for meeting the criteria of a course an email is sent to you with the details of how to collect your badge. Please check the email account you used to register for the course, check your spam/junk mail folders too as often the email is filtered. If you still cannot find the email you can contact info@unicollaboration.org giving:

- The email address you used for the course
- The name of the course you completed

We will then be able to help. You can contact us in English or French.

“How do I display my badges?”

We recommend that you create an account with [Open Badge Passport](#). This is free and once logged in you will be able to see all the badges you have earned. A tutorial playlist about using Open Badge Passport [is here](#).

“How can I find more badges to earn?”

In your Open Badge passport account, click the **Explore** link at the top of the page. You can search using the country list drop down, check out the **Profiles** of those who have badges in common with you or use the filters on the **Map** to reveal where badges reside. You will only see the badges/profiles of those who have chosen to share their badge ownership publically. By default, badges issued to you are private to you. There is also [a video](#) which helps you find new ways to connect with others who are engaged in virtual exchange through your badges using Open Badge Passport.

How can I print a copy of my badge?

Once you have accepted your badge in your Open Badge passport account you can print off a hard copy by selecting the badge, opening the Download tab and selecting Download .pdf. Bear in mind that open badges are “hard coded” with the criteria for award and track back to the issuer, the paper version holds a QR code which can be used to view the badge details.